

How to complete FirstNet (Step by Step Guide)

The screenshot displays a software interface with a patient list on the left and a 'Provider Assignments' modal window on the right. The patient list has columns for patient name, status, a number, a time, and a role. The 'Provider Assignments' modal window has sections for DR/EP, RN, and HCA, each with an 'Assign' button. A red circle highlights a cell in the patient list, and a red arrow points from it to the 'Assign' button in the modal window.

WR Post-As	Unassigned	3	01:33	BN
WR Post-As	Unassigned	4	01:29	BN
WR Post-As	Unassigned	1	01:18	DS
WR Post-As	Unassigned	2	01:01	BN
WR Post-As	Unassigned	4	00:36	BN
CDU	Unassigned	1	00:28	SD
CDU	Unassigned		00:23	SD
CDU	Unassigned		00:05	

Provider Assignments

DR/EP: No assignments have been made

RN:

HCA: No assignments have been made

1) Choose your patient and assign yourself to it by clicking on circled area as above on the same column as the patient

Depart Process

Templates:

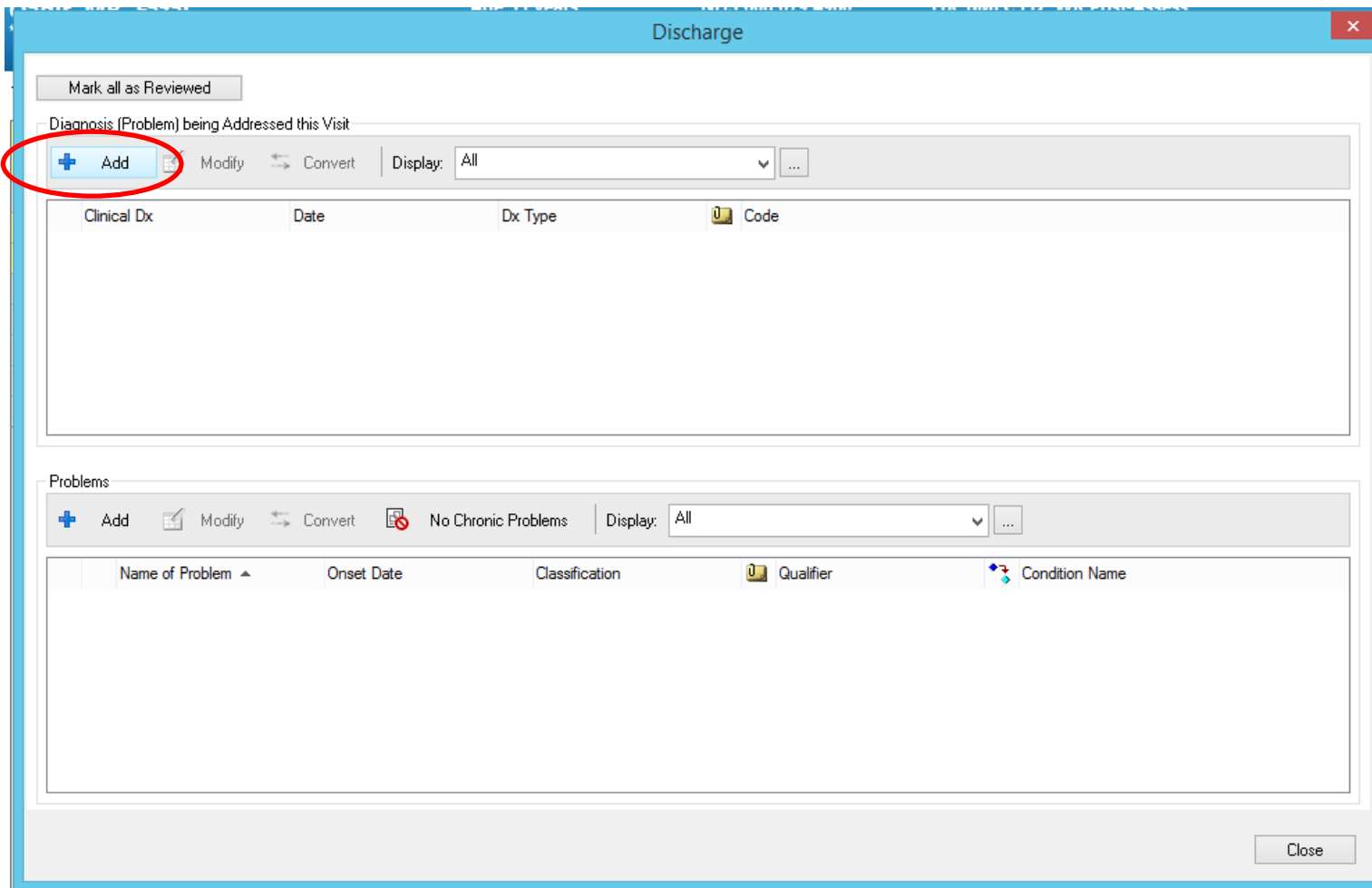
CLINICAL PATIENT

Diagnosis	
ED BMEC Discharge Form	
ED Discharge Checklist	
ED Confirm Final Discharge Summary Form	
Breach Classification Form	
Open Patient Chart (Review Only)	
Decision to Admit	
Bed Request	
Patient Admitted	
Discharged from Trust	

Patient verbalises understanding of instructions given

Close

2) You must fill up all the yellow highlighted boxes



3) This is the diagnosis section and please click on (+ add)

Diagnosis (Problem) being Addressed this Visit

Clinical Dx	Date	Dx Type	U	Code
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Diagnosis

Primary open angle glaucoma

 Free Text

Laterality

Responsible Clinical Staff

Chng, Soon



Display As

Secondary glaucoma

***Clinical Service**

Non-Specified

***Date**

30/09/2020

Comments

***Type**

Discharge

***Confirmation**

Possible

***Classification**

No flag

Ranking

[▶ Show Additional Details](#)

OK

OK & Add New

Add Problem & Diagnosis

Cancel

[Up](#) [Home](#) [Favourites](#) [Folders](#) [Previous Diagnosis](#) [Folder](#) [Favourites](#)

4) Fill up the diagnosis - check next page for list of best possible diagnosis. You can change the display as to type in the final diagnosis. Also remember to put in laterality.

ECDS_Description (Patient First)	SNOMED_Description (FirstNet)
Conjunctivitis	Conjunctivitis (disorder)
Eyelid abscess / Cellulitis / Stye	Disorder of eyelid (disorder)
Corneal abrasion	Corneal abrasion (disorder)
Foreign body: external eye	Foreign body on external eye (disorder)
Corneal ulcer: non traumatic	Corneal ulcer (disorder)
Pterygium	Pterygium (disorder)
Keratitis	Keratitis (disorder)
Keratitis due to ultraviolet light	Welders' keratitis (disorder)
Corneal burn	Corneal burn (disorder)
Anterior uveitis	Anterior uveitis (disorder)
Hyphaema	Hyphema (disorder)
Scleritis / Episcleritis	Scleritis and episcleritis (disorder)
Dry eye syndrome	Tear film insufficiency (disorder)
Subconjunctival haemorrhage	Subconjunctival hemorrhage (disorder)
Retinal vascular occlusion	Retinal vascular occlusion (disorder)
Retinal vasculitis	Retinal vasculitis (disorder)
Intra-ocular haemorrhage	Intra-ocular hemorrhage (disorder)

ECDS_Description (Patient First)	SNOMED_Description (FirstNet)
Chronic glaucoma	Primary open angle glaucoma (disorder)
Acute glaucoma	Acute angle-closure glaucoma (disorder)
Retinal detachment +/- tear	Retinal detachment (disorder)
Vitreous detachment	Vitreous detachment (disorder)
Age-related macular degeneration	Age-related macular degeneration (disorder)
Retinal oedema	Retinal oedema (disorder)
Optic neuritis	Optic neuritis (disorder)
Papilloedema	Optic disc edema (disorder)
Cataract	Cataract (disorder)
Periorbital cellulitis	Cellulitis of periorbital region (disorder)
Orbital cellulitis	Orbital cellulitis (disorder)
Intraocular infection	Infection of eye (disorder)
Penetrating eye injury	Penetrating wound of eye (disorder)
Orbital fracture	Fracture of orbit (disorder)

BMEC Investigations & Treatments

Did your patient have any Investigations?

Yes No

Ophthalmic

- Intra-ocular fluid sampling
- Ocular coherence tomography
- Ocular photography
- Refraction, orthoptic tests and computerised visual fields
- Tonometry
- Visual acuity testing

Observations and Monitoring

- Cardiac Monitor
- Neuro Observations
- Oximetry / Sats
- Vascular Observations
- Vital Signs
- Observations and Monitoring Other

Point of Care Tests

- Arterial / Capillary Blood Gas
- BM
- Ketones
- Point of Care USS
- Pregnancy test
- Urinalysis
- Venous Blood
- Dementia s
- Investigatio

Other Point of Care Tests

- Dental investigation
- Investigation Other

Did your patient have any Procedures / Treatments or Medications?

Yes No

Discharge Advice Only

- Treatment not indicated
- Advice - Written
- Advice - Verbal

Prescriptions

- ED Pre Pack Supply
- Prescription FP10
- Prescription TTA / TTO

Eye Treatments

- Epilation of Lashes
- Eye Dressing
- Eye Irrigation
- Laser of Posterior Capsule
- Laser of Retina / Iris
- Orthoptic Exercises
- Retrobulbar Injection
- Subconjunctival Injection
- Eye Treatments Other

Medications Administered

- Infusion Fluids
- Intramuscular
- Intravenous Drugs (Stat / Bolus)
- Intravenous Infusion
- Subcutaneous
- Buccal
- Ear Drops
- Eye Drops
- Intradermal
- Oral
- Per Rectum
- Sublingual
- Topical
- Entonox
- Nebuliser
- Oxygen

Anaesthesia

- General Anaesthesia
- Local Anaesthetic
- Regional Block
- Sedation
- Anaesthesia Other

Review Treatments

- Medication review
- Burns Review
- Dressing / Wound Review
- Fracture Review
- Recall / X-Ray Review
- Removal of Plaster of Paris
- Removal of Sutures / Clips
- Review Treatments Other

Minor Procedures

- Epistaxis Control
- Incision and Drainage
- Joint Aspiration
- Minor Plastic Surgery
- Minor Surgery
- Removal of Foreign Body
- Minor Procedures Other

Lines Drains and Tubes

- Arterial Line
- Central Line
- Chest Drain
- IV Cannula
- Intraosseous cannula
- NG Tube
- Suprapubic Catheter
- Gastrostomy tube change
- Lines / Tubes Other

Tetanus

- Combined Tetanus / Diphtheria Booster
- Combined Tetanus / Diphtheria Course
- Human Immunoglobulin
- Immune
- Tetanus Toxoid Booster
- Tetanus Toxoid Course

5) Please click yes/no for investigations and procedures section (in red circle)

6) For investigations – the usual boxes that are selected are in the green box

7) For procedures, remember to tick:

- Advice (written/verbal)
- Prescription given – FP10 (external) / TTA (internal)
- Medications – usually topical
- Anaesthesiae – usually local anaesthetic

Remember you can always tick other boxes which are relevant

Discharge Information

Instructions / Information for GP

(Free text box, supports 30,000 characters)

Segoe UI 9 

Discharging Staff Member

Discharge Method

ONLY SELECTED "STREAMED TO..." IF PATIENT HAS BEEN SENT DIRECTLY FROM TRIAGE OTHERWISE SELECT "TREATMENT COMPLETE"

- | | |
|---|--|
| <input type="radio"/> Treatment complete | <input type="radio"/> Streamed to ophthalmology service |
| <input type="radio"/> Streamed to primary care service / GP | <input type="radio"/> Left before initial assessment |
| <input type="radio"/> Streamed to Urgent Care Centre | <input type="radio"/> Left after assessment other ED |
| <input type="radio"/> Streamed to Emergency Department | <input type="radio"/> Left after assessment before treatment |
| <input type="radio"/> Streamed to Amb Care service | <input type="radio"/> Dead on Arrival |
| <input type="radio"/> Streamed to falls service | <input type="radio"/> Died in the Emergency Care facility |
| <input type="radio"/> Streamed to frailty service | |
| <input type="radio"/> Streamed to mental health service | |
| <input type="radio"/> Streamed to pharmacy service | |
| <input type="radio"/> Streamed to dental service | |

Discharge Destination

FOR AMAA/SEAU/EGAU/EPAU/SCAT/Labour Triage SELECT "AMBULATORY EMERGENCY CARE SERVICE" and DISCHARGE PATIENT - DO NOT DTA

- | | |
|--|--|
| <input type="radio"/> Usual Place of Residence | <input type="radio"/> Coronary Care Unit (level 2) |
| <input type="radio"/> Residential care without 24 hr nursing | <input type="radio"/> Special Care Baby Unit (level 2) |
| <input type="radio"/> Residential care with 24 hr nursing | <input type="radio"/> Intensive Care Unit (level 3) |
| <input type="radio"/> Police | <input type="radio"/> Neonatal Intensive Care Unit (level 3) |
| <input type="radio"/> Custodial services | <input type="radio"/> Transfer to another hospital |
| <input type="radio"/> Short stay ward managed by ED | <input type="radio"/> Mortuary |
| <input type="radio"/> Ambulatory Emergency Care service | |
| <input type="radio"/> Hospital in the home service | |
| <input type="radio"/> Ward - physical ward bed outside ED | |
| <input type="radio"/> High Dependency Unit (level 2) | |

Discharge Follow Up

- | | |
|--|---|
| <input type="radio"/> Ambulatory Care service | <input type="radio"/> No referral |
| <input type="radio"/> Community psychiatric support services | <input type="radio"/> Other community service |
| <input type="radio"/> Dentist | <input type="radio"/> Outpatients (not fracture clinic) |
| <input type="radio"/> Fracture clinic | <input type="radio"/> Physiotherapy |
| <input type="radio"/> General Practitioner | <input type="radio"/> Review in ED (scheduled) |
| <input type="radio"/> Medical specialist (private) | |

Fracture Clinic / Outpatient Appointment Details

Transport Required?

- Yes No

8) **Very important to follow the instructions in red!** Also for the information for GP – you can cut/paste your management plan from medisoft onto here.

Confirm Final Discharge Summary

If the ED Discharge Summary is in a complete state, you must click "Final Emergency Department Discharge Summary" below.

If not, then please go back and complete the ED Discharge Summary.

The ED Discharge Summary will then be sent when you click the 'Discharge/Transfer Outside Trust' button in the Depart Process.

Final Emergency Department Discharge Summary

Was the patient provided with a copy of their Discharge Letter?

- Copy of discharge letter provided to patient
 Not given

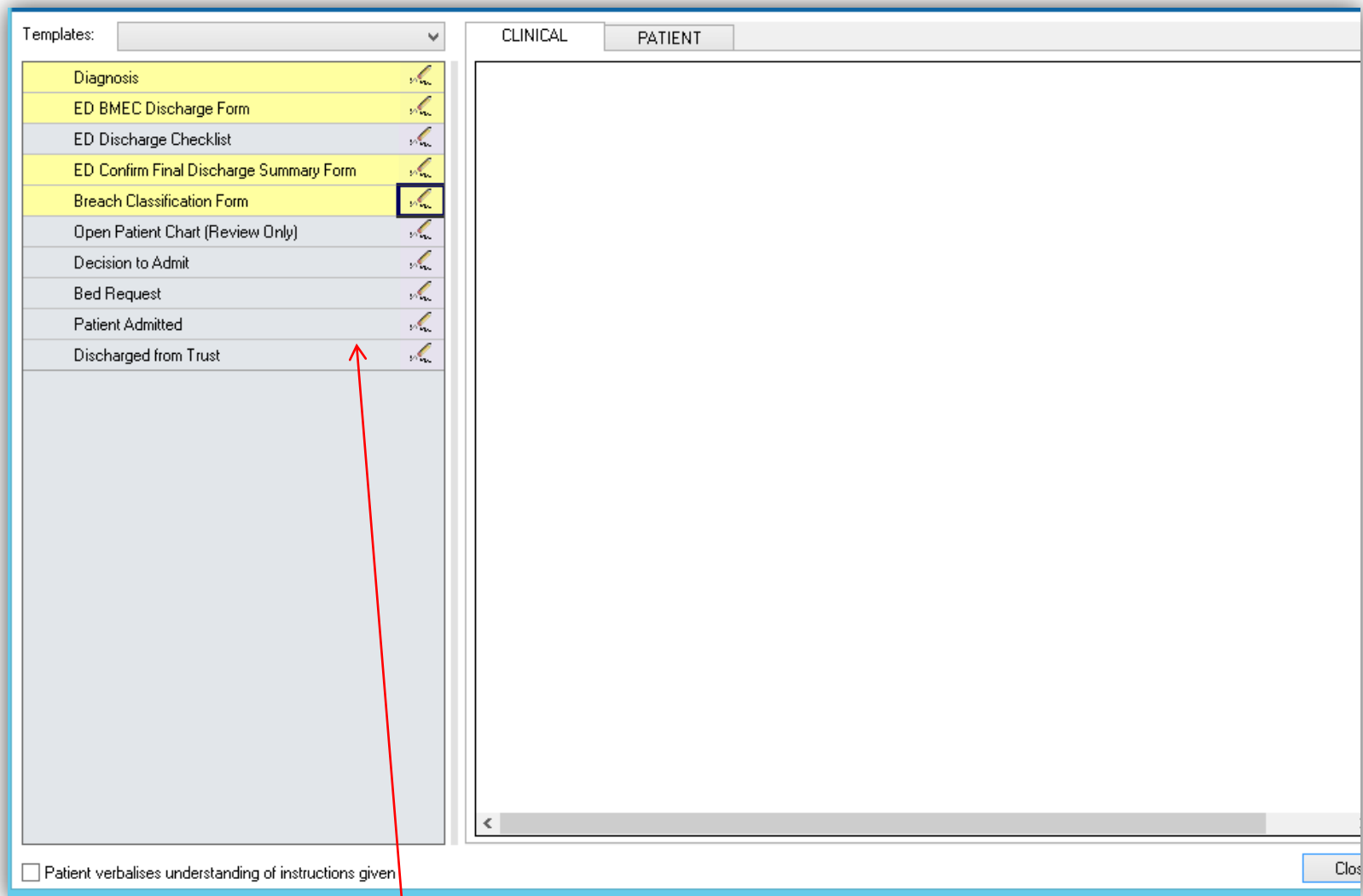
9) Click the relevant boxes above in yellow

Breach Classification

- | | | |
|--|--|---|
| <input type="checkbox"/> Waiting > 2.5 hours for ED assessment | <input type="checkbox"/> Waiting > 1 hr for ICU bed | <input type="checkbox"/> End of life care |
| <input type="checkbox"/> Waiting > 3.5 hrs for ED review | <input type="checkbox"/> Waiting > 30 minutes for specialty review - ICU | <input type="checkbox"/> Other |
| <input type="checkbox"/> Referred to speciality after 3.5 hrs | <input type="checkbox"/> Waiting > 2 hours for Psychiatric Assessment | <input type="checkbox"/> Breach code not assigned |
| <input type="checkbox"/> No cubicle space | <input type="checkbox"/> Waiting > 1hr for transport home | <input type="checkbox"/> Patient Not Breached - not taken off system before 4 hours |
| <input type="checkbox"/> Late transfer to allocated bed | <input type="checkbox"/> Waiting > 1 hr for hospital transfer | <input type="checkbox"/> Patient Not Breached - left within 4 hours |
| <input type="checkbox"/> Late treatment prescribed | <input type="checkbox"/> Hospital Transfer-other site | |
| <input type="checkbox"/> Waiting > 30 minutes for bed after Medical DTA | <input type="checkbox"/> Hospital Transfer-other Trust | |
| <input type="checkbox"/> Waiting > 30 minutes for bed after Medical DTA-monitor | <input type="checkbox"/> Waiting for bed-other Trust | |
| <input type="checkbox"/> Waiting > 30 minutes for specialty review - Medical | <input type="checkbox"/> Awaiting QE opinion | |
| <input type="checkbox"/> Waiting > 30 minutes for bed after Gynae DTA | <input type="checkbox"/> Patient refusing assessment/treatment | |
| <input type="checkbox"/> Waiting > 30 minutes for specialty review - Gynae | <input type="checkbox"/> Patient refusing to leave the department | |
| <input type="checkbox"/> Waiting > 30 minutes for bed after Surgical DTA | <input type="checkbox"/> Waiting for patient to become lucid | |
| <input type="checkbox"/> Waiting > 30 minutes for specialty review- Surgery | <input type="checkbox"/> Waiting > 60 minutes for CT report | |
| <input type="checkbox"/> Waiting > 30 minutes for bed after T&O DTA | <input type="checkbox"/> Waiting > 60 minutes for CT scan | |
| <input type="checkbox"/> Waiting > 30 minutes for specialty review - T&O | <input type="checkbox"/> Waiting > 60 minutes for blood results | |
| <input type="checkbox"/> Waiting > 30 minutes for bed after other DTA | <input type="checkbox"/> Waiting > 30 minutes for X-rays | |
| <input type="checkbox"/> Waiting > 30 minutes for specialty review - Paediatrics | <input type="checkbox"/> Clinical Exception | |

Breach Classification Comment

10) Click the relevant boxes above in yellow and any comments if necessary



11) Double click on the discharged from trust to complete the whole process