How to get GP details on letter in Medisoft to print out the letter?

🚦 🖸 MECC 💽 😳 🕄 🏹 Behcets 🛱 BadgerNet 🛱 BNF 🛱 Incident Reporting 🛱 SCR 💐 WebPortals	Q PA	CSWeb 💡 🦂	Remin:: 0	Abnora 0 Critia 0
🔟 Patient Education 🔄 Medica Record Request 📬 Result Copy 🌄 Related Records 🕂 Add 👻 🗂 Scheduling A	Appoint	ment Book 🛞 A	locess Mana	gement Office
	List	t 🧧 Kecen	Name	• 4
		(D) Full screen	Print	1 minutes ago
Outpatient × +		4. Discharge	d 🗣 🛛	Q =•
1) Login to Unity and click on				
CDA of the patient profile				

Welcome Cda Test4. Your session will time out if not used for 60 minutes. Pleas Patient has alert(s). Details Activity Clinical Documents Patient Results Aliases Casenotes & Tr 🔔 This patient has 1 alerts Facility : National Health Trust - (RXK00) Address Home Address Home Phone Home Phone Mc Phone GP Details Name GMC Code Address Practice Code Other Religion Occupation Ethnic Group Carer Details Name Correspondance? Contact? Current Server: CHT

2) Once on CDA or CSS, search for patient details and you will locate their GP details.



· ······· · ····· · ····· · ····		0010		1000 I IIIIS E COP		
Department Information				X		
Hospital Details	Address details	-	Next of kin			
Hospital number	Address ¹	D	Name			
NHS number	Address 2		Relationship			
NHS number status	Address 3		Address 1			
- Personal details	Address 4	General Pract	itioner Search			×
Surname	Postcode	-Search Parar	neters	Querrels all Que		
Firstnamo		Surname		location	ieral Practitioners at this	
	Day	Location				Search
Inte	Evening		1			
Wishes to be called	Mobile	Initials	Surname	Practice Information		
Surname at birth						
Occupation	Allergies Clinical Trials					
Date of birth	Allergies —Yes □ ☑-Non					
-Additional detai						
Sex						
Ethnic origin						
Marital status		<				>
Religion		General Pra	actitioner details ——	Practices for s	elected General Practitioner —	
	Allergy comment	Surname				
Consento submis		Initials				
		First Name				
		Title				
		Code				
					Solort	Cancel
					Select	

4) Once in the details section in Medisoft, you can enter the details of the GP by searching for surame OR practice location. Click select and then you can print the GP letter.